



Ottawa Jr. 67's AAA Hockey Club

DEPOSIT / DISBURSEMENT RECORD – 2010-11 SEASON

Indicate Team:

Minor Bantam 'AAA'	Major Bantam 'AAA'	Minor Midget 'AAA'	Major Midget 'AAA'
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Manager's Name (Print): _____ **Sent by E-mail:** **Date:** _____

DEPOSIT RECORD

Deposit #:	
Revenue Category as per Budget line item:	Amount
Parent Contributions	\$ _____
Sponsors (Indicate below the name(s) of the sponsor, the individual amount received, and the player who obtained the sponsor.)	\$ _____
Fundraising (Please specify type):	
_____	\$ _____
_____	\$ _____
_____	\$ _____
Other Revenue (Please specify type):	
_____	\$ _____
_____	\$ _____
TOTAL DEPOSIT	\$ _____

SPECIAL NOTES:

- The deposit slip should be made in triplicate:
 - # 1 - for Bank
 - # 2 - for Jr. 67's AAA Treasurer
 - # 3 - for Self (Photocopy of #2 may be required)
- Please attach a copy of a **bank-stamped** deposit slip to this sheet.

CHEQUE REQUEST

Disbursement #: _____	
Receipt provided (check off): Yes <input type="checkbox"/> No <input type="checkbox"/>	
Make Cheque Payable to: _____	
Invoice # _____	
Cheque to be dated: _____	
<input type="checkbox"/> Return cheque to Team Manager at their home address <input type="checkbox"/> Mail cheque directly to Payee	
Address: _____	

City / Province / Postal Code	
Expense Category as per Budget line item:	Amount
Equipment Expense	\$ _____
Ice Expense	\$ _____
Tournament Fees –	\$ _____
Location: _____	
Date of Tournament: _____	
Team Event (Please specify):	
_____	\$ _____
Team Gifts	\$ _____
Other Expense (Specify):	
_____	\$ _____

CHEQUE TOTAL \$ _____

SPECIAL NOTES:

- Please prepare a separate "Cheque Request" form for **each** cheque disbursement being requested.

Sponsor Name	Player's Name	Amount Received